



ST. JAMES-ASSINIBOIA SCHOOL DIVISION
REPORT OF THE COMMITTEE OF THE WHOLE
FINANCE/FACILITIES

Tuesday, April 22, 2025, 6:00 p.m.
Bruce Chegus Boardroom, Aidan Conklin Building, 2574 Portage Avenue

- PRESENT:**
- Holly Hunter, Chair of the Board
 - Tara Smith, Vice Chair of the Board
 - Michael Cabral, Trustee
 - Angela Dunn, Trustee
 - Craig Glennie, Trustee
 - Sandy Lethbridge, Trustee
 - Fiona Shiells, Trustee
 - Cheryl Smukowich, Trustee
 - Rachelle Wood, Trustee
- ALSO IN ATTENDANCE:**
- Jenness Moffatt, Superintendent/CEO
 - Kim Kummen, Secretary-Treasurer/CFO
 - Jordana Buckwold, Assistant Superintendent
 - Bruce Brown, Assistant Secretary-Treasurer
 - Brent Mehyden, Director, Facilities and Operations

1. Call to Order/Attendance

The meeting was called to order at 6:04 p.m. Attendance as recorded above.

2. Approval of Agenda

The agenda was approved as listed.

3. Financial Statement

The Committee reviewed the Financial Statement for the period ended February 2025.

4. CPI Update

The Committee reviewed the CPI updates for February and March 2025.

5. Portioned Assessment as at March 1, 2025

The Committee reviewed the Portioned Assessment as at March 1, 2025.

6. Grant Request – The Historical Museum of St. James-Assiniboia

The Committee reviewed a request from The Historical Museum Association of St. James-Assiniboia for financial assistance. The committee has requested that

the museum provide data on numbers of SJASD students visiting the museum when submitting any future requests for financial assistance.

The Finance/Facilities Committee recommends:

That a grant in the amount of \$1,100 be approved for The Historical Museum Association of St. James-Assiniboia.

And further;

That communication be sent to the Historical Museum Association of St. James-Assiniboia requesting that all future grant requests include the number of SJASD students taking part in their programming.

7. Planting of New Trees

The Committee reviewed the Tree Planting document.

The Finance/Facilities Committee recommends:

That the tree planting guidelines be reviewed and updated by the Director, Facilities and Operations and that the guidelines be shared with school administration and interested community members.

8. Outdoor Revitalization Criteria

The Committee reviewed the Criteria for the Expenditure of the 2025-2026 Budget Allocation of \$5,000 per school for Outdoor Space Revitalization. The criteria for accessing funds were reviewed.

The Finance/Facilities Committee recommends:

That the Criteria for the Expenditure of the 2025-2026 Budget Allocation of up to \$5,000 per school for Outdoor Space Revitalization with revisions as discussed be approved.

9. DRAFT Policy GDBA Support Staff Salary Schedules

The Committee reviewed the changes to GDBA Support Staff Salary Schedules.

The Finance/Facilities Committee recommends:

That policy GDBA Support Staff Salary Schedules be approved.

10. Adjournment

The meeting was adjourned at 6:57 pm.

11. Date of Next Meeting

The next Committee of the Whole Finance/Facilities meeting will take place on May 20, 2025, at 5:00 pm.